

CAMP CENTRAL APPRAISAL DISTRICT

143 Quitman St.
Pittsburg, TX 75686

MINUTES

The Board of Directors for Camp Central Appraisal District met in a regular meeting Thursday, December 13, 2018 at 12:15 PM in the board meeting room of the Appraisal District office located at 143 Quitman Street, Pittsburg, Texas.

Members present: Dr. Dan Kincaid, Chairman
 Alan Brison, Secretary
 Mr. Jeff Kilburn
 Mr. George French
 Mr. Fred Cook
 Chief Appraiser Tinsley

Members absent: None

Visitors Present: None

A quorum was established and the meeting was called to order by Dr. Dan Kincaid at 12:15 PM.

Mr. George French opened the meeting with prayer.

Dr. Kincaid entertained questions or comments concerning the minutes from previous meeting. Mr. Jeff Kilburn made a motion to approve the minutes, seconded by Mr. Fred Cook. Motion carried 5-0.

Dr. Kincaid asked for questions or comments concerning the monthly disbursements. Mr. George French made a motion to approve the disbursements and Mr. Jeff Kilburn seconded the motion. Motion carried 5-0.

At this time Dr. Kincaid asked for comments concerning the appointment of ARB members for the term of January 1, 2019 – December 31, 2020. The Board tabled action until January.

Dr. Kincaid asked for questions or comments concerning the 2019 Holiday Schedule. Mr. Fred Cook made a motion to accept the Camp County Holiday Schedule for the Appraisal District to follow, seconded by Mr. Alan Brison. Motion carried 5-0.

Dr. Kincaid asked for comments concerning the contract with Newman Electronics for 2019. Mr. Jeff Kilburn made a motion to approve the contract and Mr. Alan Brison seconded. Motion carried 5-0.

Dr. Kincaid asked for questions or comments concerning the approval of ARB Teleconference support with BIS Consulting. Mr. George French made a motion to approve and Mr. Fred Cook seconded. Motion carried 5-0.

Dr. Kincaid announced the need for an Executive Session in accordance with Section 551.071 Texas Government Code-Pending Litigation-Pittsburg Exxon-Executive Inn-Omkar Investments.

The Board convened into Executive Session at 12:46 PM.

Braden Metcalf joined the meeting by teleconference.

The Board reconvened the open meeting at 1:11 PM. No action resulted from Executive Session.

Jan reported on the month's collections as well as the year to date collections. Current 2018 collections for all entities stand at 6% collected.

A tax sale was held on December 4th and was successful with most of the properties selling.

There were no public comments.

Jan reported on taxpayer communications with Melissa Horton.

She reported on the GIS/Pictometry mapping update. She included the monthly update report from BIS in the board packet.

Jan reported to the Board the monthly charge for the office cell phone was lowered to an estimated amount of \$54.00. The phone was completely paid in full on last month's bill.

Jan reported the office's Sam's Club credit card was compromised in October. The credit card company recognized the fraudulent use and called. I submitted a report with them and all charges were credited back to our account and new cards were issued.

She reported the ADT Security contract one year anniversary was coming up. We were able to lock in a reduced monthly rate of \$40.99 plus tax for three years.

Jan and the Board discussed salaries for 2019. The auto allowance was increased to \$16,800 total budget for 2019. Jan discussed the merit/education/longevity increases planned for 2019 for office personnel. The Board discussed the Chief Appraiser's salary with Jan for 2019.

Dr. Kincaid heard a motion to adjourn by Mr. Fred Cook with a second from Mr. Jeff Kilburn. The motion carried 5-0 and the meeting was adjourned at 1:31 PM.



Dan Kincaid, Chairman



Alan Brison, Secretary