

# CAMP CENTRAL APPRAISAL DISTRICT

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143 Quitman St.  
Pittsburg, TX 75686

## MINUTES

The Board of Directors for Camp Central Appraisal District met in a regular meeting Thursday, August 23, 2018 at 12:15 PM in the board meeting room of the Appraisal District office located at 143 Quitman Street, Pittsburg, Texas.

Members present:        Dr. Dan Kincaid, Chairman  
                                 Alan Brison, Secretary  
                                 Mr. Jeff Kilburn  
                                 Mr. George French  
                                 Chief Appraiser Tinsley

Members absent:        Fred Cook

Visitors Present:        None

A quorum was established and the meeting was called to order by Dr. Dan Kincaid at 12:15 PM.

Mr. George French opened the meeting with prayer.

At this time Dr. Kincaid declared the public hearing on the 2019-2020 Camp Central Appraisal District Reappraisal Plan open at 12:15 PM.

No public present.

Dr. Kincaid closed the public hearing at 12:16 PM.

Dr. Kincaid asked for comments, questions or discussion concerning the 2019-2020 Reappraisal Plan. A motion was made by Mr. Jeff Kilburn, seconded by Mr. George French to approve and adopt the 2019-2020 Reappraisal Plan for Camp Central Appraisal District. Motion carried 4-0. (Exhibit "A")

Dr. Kincaid entertained questions or comments concerning the minutes from previous meeting. Mr. Jeff Kilburn made a motion to approve the minutes, seconded by Mr. Alan Brison. Motion carried 4-0.

Dr. Kincaid asked for questions or comments concerning the monthly disbursements. Mr. George French made a motion to approve the disbursements and Mr. Jeff Kilburn seconded the motion. Motion carried 4-0.

Jan reported on the month's collections as well as the year to date collections. Current collections for all entities stand at 97% - 98% collected, which represents an average collection year.

There were no public comments.

Jan reported no Taxpayer Communications.

She reported on the GIS/Pictometry mapping update. She included the monthly update report from BIS in the board packet.

She reported registering the new employee, April Honzell, with TDLR to begin working toward a license as a RTC (Registered Tax Collector).

She reported registering Karissa Stanley with TDLR to begin working toward a license as a RPA (Registered Professional Appraiser). Karissa is already registered and working toward a RTC.

Jan reported the increased TML Insurance premium took effect June 1<sup>st</sup>, which will require an unexpected additional amount to be paid from this year's budget.

She also reported the monthly fee for the rugs in the lobby increased slightly, less than \$10.00 per year.

She reported she would be attending the TAAO Conference in Ft. Worth August 26<sup>th</sup> through the 29<sup>th</sup>.

She also reported two property owners filed for arbitration appealing the ARB's 2018 determinations: Tracy & Michelle Metzger and Food Fast Corp.

The new computer server was installed and is working fine. The installation process of installing the server went well. When BIS brought the new server on line, the battery back-up failed. After checking all the equipment, BIS advised we purchase a new battery back-up. This will add an additional unexpected expense to this year's budget. I talked with Brandon Kay with BIS, and part of the new server/battery backup expense can be paid closer to the end of the year. This will help ensure the funds are available after all 2018 expenses are paid and allow time to use the funds being retained from the 'refund to entities to reduce the 2019 budget'.

Dr. Kincaid heard a motion to adjourn by Mr. Jeff Kilburn with a second from Mr. Alan Brison. The motion carried 4-0 and the meeting was adjourned at 12:35 PM.



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Dan Kincaid, Chairman



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Alan Brison, Secretary