

# CAMP CENTRAL APPRAISAL DISTRICT

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143 Quitman St.  
Pittsburg, TX 75686

## MINUTES

The Board of Directors for Camp Central Appraisal District met in a regular meeting Thursday, March 22, 2018 at 12:15 PM in the board meeting room of the Appraisal District office located at 143 Quitman Street, Pittsburg, Texas.

Members present:        Alan Brison, Secretary  
                                 Mr. George French  
                                 Mr. Fred Cook  
                                 Mr. Jeff Kilburn  
                                 Chief Appraiser Tinsley

Members absent:        Dr. Dan Kincaid, Chairman

Visitors Present:        None

A quorum was established and the meeting was called to order by Mr. Alan Brison at 12:16 PM.

Mr. George French opened the meeting with prayer.

Mr. Brison entertained questions or comments concerning the minutes from previous meeting. Mr. Fred Cook made a motion to approve the minutes, seconded by Mr. George French. Motion carried 4-0.

Mr. Brison asked for questions or comments concerning the monthly disbursements. Mr. Fred Cook made a motion to approve the disbursements and Mr. Jeff Kilburn seconded the motion. Motion carried 4-0.

At this time Mr. Brison asked Andrew Arnold, of Arnold, Walker, Arnold & Co. to present the 2017 Audit Report.

Mr. Arnold presented the Audit Report to the Board.

Mr. Alan Brison asked for comments or questions concerning the report. Mr. Jeff Kilburn made a motion to approve the 2017 Audit Report, Mr. Fred Cook seconded the motion. Motion carried 4-0.

Mr. Brison asked for questions or comments concerning the 2018 Audit Contract. A motion was made by Mr. Fred Cook, seconded by Mr. Jeff Kilburn to approve the 2018 Audit Contract of Arnold, Walker, Arnold & Co. Motion carried 4-0.

At this time Mr. Brison announced the Board would convene into Executive Session (Section 551.074 Texas Government Code) Personnel Matters-Discussion only.

The Board convened into Executive Session at 12:25 PM.  
Mr. Brison declared the meeting open at 12:32 PM.

There were no recommendations from Executive Session.

At this time Chief Appraiser Tinsley informed the Board of the three Section 25.25 motions filed for 2017 by Omkar Investments LLC, Lama Estate LLC (Quick Track Inc.) and Pittsburg Exxon LLC. The Board discussed the motions in an open meeting under Section 6.15(b)(1) of the Property Tax Code.

Jan reported on the month's collections as well as the year to date collections. She reported an 90-92% collection rate as of February 28th.

There were no public comments.

Jan reported there were no taxpayer communications.

She reported on the GIS/Pictometry mapping update.

Jan reported she attended the annual TAAD Conference February 25<sup>th</sup> through the 28<sup>th</sup>.

She reported the Comptroller's MAP's Reviewer would be in the office the week of March 26<sup>th</sup> to perform the on-site review.

She reported TML sent notification of an increase in medical insurance premiums taking effect in June.

She reported to the Board Chekita would be attending the Public Investment Training offered at Region 8 March 13<sup>th</sup> and 14<sup>th</sup>. This training is necessary for the accounting position she will be taking over from Samantha in May.

Jan reported on the Tax Sale held at the Courthouse steps March 6<sup>th</sup>. All properties were sold at the sale and Linebarger Law Firm collected \$88,000.

Jan reported she would add the appointment of an ARB Auxiliary member to the April agenda.

She asked the Board for their consent and approval to add the sentence "The Board of Directors give authority to execute documentation according to Section 6.06 of the Property Tax Code to the Chief Appraiser" to the 'BOD' section of the Operating Manual. The Board gave their consent and approval.

Mr. Brison heard a motion to adjourn by Mr. George French with a second from Mr. Jeff Kilburn. The motion carried 4-0 and the meeting was adjourned at 12:59 PM.



Dan Kincaid, Chairman



Alan Brison, Secretary