

CAMP CENTRAL APPRAISAL DISTRICT

143 Quitman St.
Pittsburg, TX 75686

MINUTES

The Board of Directors for Camp Central Appraisal District met in a regular meeting Monday, September 27, 2012 at 12:15 PM in the board meeting room of the Appraisal District office located at 143 Quitman Street, Pittsburg, Texas.

Members present: Dr. Dan Kincaid, Chairman
Alan Brison, Secretary
Ms. Gale Burns
Mr. Fred Cook
Mr. Jeff Kilburn
Chief Appraiser Tinsley

Members absent: None.

Visitors Present: P & A – Cleta Blair and Clyde Arandal
Capitol Appraisal Group – Gregg Davis and Cathy Jackson

A quorum was established and the meeting was called to order by Dr. Dan Kincaid.

Mr. Alan Brison opened the meeting with prayer.

Dr. Kincaid entertained questions or comments on the minutes of previous meeting. Mr. Alan Brison made the motion to approve the minutes, Ms. Gale Burns seconded. Motion carried 5-0.

Dr. Kincaid asked for questions or comments concerning monthly disbursements. A motion was made by Ms. Gale Burns to approve monthly disbursements, seconded by Mr. Jeff Kilburn. Motion carried 5-0.

Dr. Kincaid and the Board heard comments from both Capitol Appraisal and Pritchard & Abbott. Dr. Kincaid asked for discussion and comments concerning

the Appraisal Contract for 2013-2014. Mr. Jeff Kilburn made a motion to accept Capitol Appraisal Group's proposal with Mr. Fred Cook making the second. Motion carried 5-0.

Dr. Kincaid entertained questions and comments concerning the amendments to the 2013-2014 Reappraisal Plan. After discussion, Mr. Fred Cook made a motion to approve the amendments with a second by Ms. Gale Burns. Motion carried 5-0.

Dr. Kincaid then opened the sealed bids submitted for the bank depository from Guaranty Bank and First National Bank. After discussion and comments, Mr. Jeff Kilburn made a motion, Mr. Fred Cook seconded, to table this action item until the October meeting. Motion carried 5-0.

Dr. Kincaid entertained discussion concerning the personnel policy – meal reimbursements for out of county travel. Mr. Fred Cook made the motion and Mr. Jeff Kilburn seconded, approving the change to the personnel policy to pay a straight per diem of \$12.00 per meal.

Jan discussed the tax collections and presented the Board with the monthly and year to date collection activity.

There was no public comment.

Jan then reported that all the new computer equipment was installed and working well.

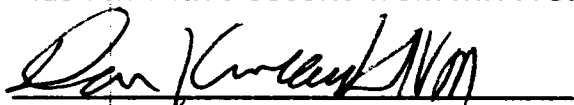
Jan reported the detection of a wiring issue with the building that could damage the new computer equipment. A designated line was installed to prevent a circuit over load and potential fire.

All of the tax rates have been set and will be starting the levy roll and statement process. Statements for 2012 should be in the mail by the 2nd week in October.

Jan then handed out the Chief Appraiser performance surveys for the board members to complete and return to Dr. Kincaid for the October meeting.

Jan then reported she had completed the first session of the Chief Appraiser Institute.

Dr. Kincaid heard a motion made by Mr. Jeff Kilburn to adjourn the meeting at 2:15 PM with a second from Mr. Fred Cook. Motion carried 5-0.



Dr. Dan Kincaid, Chairman



Mr. Alan Brison, Secretary