

# CAMP CENTRAL APPRAISAL DISTRICT

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143 Quitman St.  
Pittsburg, TX 75686

## MINUTES

The Board of Directors for Camp Central Appraisal District met in a regular meeting Thursday, September 22, 2016 at 12:15 PM in the board meeting room of the Appraisal District office located at 143 Quitman Street, Pittsburg, Texas.

Members present:        Dr. Dan Kincaid, Chairman  
                                  Alan Brison, Secretary  
                                  Mr. Jeff Kilburn  
                                  Mr. Fred Cook  
                                  Chief Appraiser Tinsley

Members absent:        Mr. Steve Lindley  
Visitors Present:        None

A quorum was established and the meeting was called to order by Dr. Dan Kincaid at 12:16 PM.

Mr. Alan Brison opened the meeting with prayer.

Dr. Kincaid entertained questions or comments concerning the minutes from previous meeting. Mr. Fred Cook made a motion to approve the minutes of August 25, 2016, seconded by Mr. Jeff Kilburn. Motion carried 4-0.

Dr. Kincaid asked for questions or comments concerning the monthly disbursements. Mr. Alan Brison made a motion to approve the disbursements and Mr. Jeff Kilburn seconded the motion. Motion carried 4-0.

Dr. Kincaid presented Chief Appraiser Tinsley with the summary of her annual evaluation and review. He then asked for discussion and questions. Chief Appraiser Tinsley expressed her appreciation for the Board's positive comments and continued support.

Dr. Kincaid stated the Board would not convene into Executive Session.

Dr. Kincaid then asked for questions or comments concerning the amendment to the Personnel Policy – page 27 Weapons. Mr. Fred Cook made a motion to accept the amendment as presented to the Personnel Policy, seconded by Mr. Jeff Kilburn. Motion carried 4-0. Exhibit "A"

Chief Appraiser Tinsley stated there was a scheduling conflict with Matt Thomas with Pictometry and Mr. Thomas' presentation was postponed until the regular meeting in October.

Jan reported on the month's collections as well as the year to date collections. The 2015 collection rate stands at 98% collected as of August 31, 2016.

There were no public comments.

She reported no taxpayer communications for the month.

She reported on the GIS mapping update. BIS reported having 98.84% of all property mapped.

She reported a tax sale was held September 6<sup>th</sup> with a total collected of \$22,839.06. The next tax sale will be held in April of 2017.

She reported sending bank depository bid letters to all bank within Camp County. Sealed bids will be opened in the regular October meeting.

She reported receiving the Preliminary MAP's Review results. The appraisal district received passing marks on all mandatory requirements. The Comptroller's reviewer had three recommendations which have all been implemented. She presented the board with an email verification from the Reviewer all recommendations were met and nothing else was needed from the CAD at this time.

She reported receiving one of the appraisal district shirts from the local t-shirt shop. The other shirts should be ready within the next 2 weeks.


Chief Appraiser Tinsley also reported making changes within the office. She has moved to the first office past the counter, Glenda moved to the back office and

the accounting department was moved to the front office. This move will separate the accounting department from the collections counter.

She reported the last ARB hearings were held September 8<sup>th</sup>, and all withheld value had now been certified.

She reported she would begin the levy process and hopefully will have the 2016 tax statements drop in the mail Monday October 3<sup>rd</sup>.

Dr. Kincaid heard a motion to adjourn by Fred Cook with a second from Mr. Jeff Kilburn. The motion carried 4-0 and the meeting was adjourned at 12:50 PM.



Dan Kincaid, Chairman



Alan Brison, Secretary