

# CAMP CENTRAL APPRAISAL DISTRICT

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143 Quitman St.  
Pittsburg, TX 75686

## MINUTES

The Board of Directors for Camp Central Appraisal District met in a regular meeting Thursday, October 17, 2013 at 12:15 PM in the board meeting room of the Appraisal District office located at 143 Quitman Street, Pittsburg, Texas.

Members present:        Dr. Dan Kincaid, Chairman  
                                 Alan Brison, Secretary  
                                 Ms. Gale Burns  
                                 Mr. Fred Cook  
                                 Mr. Jeff Kilburn  
                                 Chief Appraiser Tinsley

Members absent:        None

Visitors Present:        None

A quorum was established and the meeting was called to order by Dr. Dan Kincaid at 12:25 PM

Mr. Alan Brison opened the meeting with prayer.

Dr. Kincaid entertained questions or comments concerning the minutes from previous meeting. Mr. Jeff Kilburn made a motion to approve the minutes, seconded by Ms. Gale Burns. Motion carried 5-0.

Dr. Kincaid asked for questions or comments concerning the monthly disbursements. Ms. Gale Burns made a motion to approve the disbursements and Mr. Alan Brison seconded the motion. Motion carried 5-0.

Dr. Kincaid determined no executive session was needed. Chief Appraiser Tinsley updated the board on the progress of pending litigation.

Dr. Kincaid entertained a motion from Mr. Jeff Kilburn to table action on amendment of resolution for appointing appraisal district directors. The motion was seconded by Mr. Fred Cook. Motion carried 5-0.

Dr. Kincaid called for discussion on a disaster/emergency policy for the appraisal district. A motion was made by Mr. Jeff Kilburn and seconded by Mr. Fred Cook to approve and adopt the disaster/emergency policies and procedures as presented. Motion carried 5-0.

Dr. Kincaid opened the floor for questions and discussion concerning the Public Relations Plan presented by Chief Appraiser Tinsley. After discussion, a motion was made by Mr. Alan Brison and seconded by Mr. Jeff Kilburn to approve and adopt the Public Relations Plan as presented. Motion carried 5-0.

Dr. Kincaid heard discussion concerning the customer service policies and guidelines for the appraisal district presented by Chief Appraiser Tinsley. A motion was made by Mr. Fred Cook and seconded by Ms. Gale Burns to approve and adopt the customer service policies and guidelines as presented. Motion carried 5-0.

Chief Appraiser Tinsley then reported on the monthly and year-to-date collections.

There was no public comment.

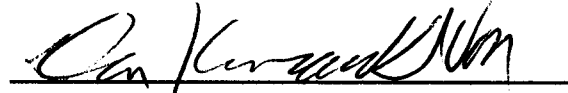
She reported the maintenance phase of our GIS mapping system was going well and moving along with ease.

She reported 2013 tax statements for all entities had been mailed.

She also gave an update report on the current maintenance of the appraisal district building.

She reported Mary Scudday would continue to work as an appraiser for the district, but paid on an hourly basis with no benefits.

Dr. Kincaid heard a motion to adjourn the meeting from Mr. Fred Cook and a second from Ms. Gale Burns. The motion carried 5-0 and the meeting was adjourned at 1:15 PM.



Dr. Dan Kincaid, Chairman



Mr. Alan Brison, Secretary