

# CAMP CENTRAL APPRAISAL DISTRICT

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143 Quitman St.  
Pittsburg, TX 75686

## MINUTES

The Board of Directors for Camp Central Appraisal District met in a regular meeting Thursday, May 21, 2015 at 12:15 PM in the board meeting room of the Appraisal District office located at 143 Quitman Street, Pittsburg, Texas.

Members present:        Alan Brison, Secretary  
                                 Ms. Gale Burns  
                                 Mr. Jeff Kilburn  
                                 Mr. Fred Cook  
                                 Chief Appraiser Tinsley

Members absent:        Dr. Dan Kincaid

Visitors Present:        None

A quorum was established and the meeting was called to order by Mr. Alan Brison at 12:15 PM

Mr. Jeff Kilburn opened the meeting with prayer.

Secretary Brison entertained questions or comments concerning the minutes from previous meeting. Mr. Jeff Kilburn made a motion to approve the minutes, seconded by Ms. Gale Burns. Motion carried 4-0.

Secretary Brison asked for questions or comments concerning the monthly disbursements. Ms. Gale Burns made a motion to approve the disbursements and Mr. Fred Cook seconded the motion. Motion carried 4-0.

Secretary Brison asked for comments concerning the reserved funds and amendment to the 2015 budget. Ms. Gale Burns made a motion to unreserve \$3,500 of Education/Computer funds and \$58,915.86 of Legal funds and amend

the 2015 budget by \$62,415.86, motion seconded by Mr. Jeff Kilburn. Motion carried 4-0.

Secretary Brison called for questions or comments concerning the review and adoption of the Public Investment Funds Policy for 2015. A motion to accept the policy was made by Mr. Jeff Kilburn and seconded by Mr. Fred Cook. Motion carried 4-0.

Secretary Brison asked for questions and comments concerning membership into the Greater Tyler Association of Realtors in order to obtain information of properties sold in Camp County for a fee of \$12,000 per year. A motion was made by Mr. Fred Cook, seconded by Mr. Jeff Kilburn to move forward with the membership. Motion carried 4-0. Resolution att. as 'Exhibit 1'

Chief Appraiser Jan Tinsley presented the Proposed 2016 Budget to the Board at this time.

Secretary Brison asked for comments concerning the Procedures of Acquisition of Goods and Services. A motion was made by Ms. Gale Burns, seconded by Mr. Jeff Kilburn to adopt the Procedures as presented. Motion carried 4-0.

Jan reported on the month's collections as well as the year to date collections.

Jan reported positive written and verbal comments about appraisal district staff and the customer service received.

She reported on the GIS mapping update.

Jan reported lighting had caused problems with our phone system and one computer at the counter. She discussed the possibility of filing an insurance claim.


Jan reported the district had been mowing more than the boundaries of the lot owned by the district. She was informed by Diamond J Law Service they would not continue to mow the district's lot.

Jan reported all appraisal notices for 2015 had been mailed.

Secretary Brison heard a motion to adjourn by Mr. Jeff Kilburn with a second from Mr. Fred Cook. The motion carried 4-0 and the meeting was adjourned at 1:02 PM.

A handwritten signature in cursive script, appearing to read "Dan Kincaid", written over a horizontal line.

Dan Kincaid, Chairman

A handwritten signature in cursive script, appearing to read "Alan Brison", written over a horizontal line.

Alan Brison, Secretary