

CAMP CENTRAL APPRAISAL DISTRICT

143 Quitman St.
Pittsburg, TX 75686

MINUTES

The Board of Directors for Camp Central Appraisal District met in a regular meeting Thursday, May 16, 2013 at 12:15 PM in the board meeting room of the Appraisal District office located at 143 Quitman Street, Pittsburg, Texas.

Members present: Dr. Dan Kincaid, Chairman
 Alan Brison, Secretary
 Ms. Gale Burns
 Mr. Jeff Kilburn
 Chief Appraiser Tinsley

Members absent: Mr. Fred Cook

Visitors Present: John Bolster and Barbara Hill, Linebarger Law Firm

A quorum was established and the meeting was called to order by Dr. Dan Kincaid at 12:15 PM

Mr. Alan Brison opened the meeting with prayer.

Dr. Kincaid entertained questions or comments on the minutes of previous meeting. Ms. Gale Burns made the motion to approve the minutes, Mr. Jeff Kilburn seconded. Motion carried 4-0.

Dr. Kincaid asked for questions or comments concerning monthly disbursements. A motion was made by Mr. Jeff Kilburn to approve monthly disbursements, seconded by Ms Gale Burns. Motion carried 4-0.

Approval of an Appraisal Review Board member was set aside until the June meeting. No action taken.

John Bolster presented a collection progress report to the board concerning delinquent collections and tax sales.

Dr. Kincaid heard a motion by Mr. Jeff Kilburn to approve the contract with Linebarger Law Firm for the collection of delinquent taxes, motion was seconded by Mr. Alan Brison. Motion carried 4-0.

Dr. Kincaid recited the need to open an executive session in accordance with the Texas Government Code Section 551.071 consultation on pending litigation. The board entered into executive session at approximately 12:42 pm and exited at approximately 1:04 pm. No action was taken after the executive session.

Dr. Kincaid then called for discussion concerning Official Payments. Official Payments is a company that can handle the processing of credit/debit card tax payments by citizens at a lower convenience fee. They also offer the required in-house equipment in order to process over the counter payments as well at a one-time low cost. A motion was made by Mr. Jeff Kilburn, seconded by Ms. Gale Burns to allow Official Payments to process our credit/debit card tax payments. Motion carried 4-0.

Jan reported on the month's collections and year to date collections.

There was no public comment.

She then gave an update on the GIS Mapping progress.

Jan then reported action taken on unclaimed checks was completed and all checks accounted for.

Jan relayed to the board the employees desire to have vision insurance. After researching and talking with TML, employees can have this benefit solely at the cost of the employee. There would be no additional funds required from the appraisal district. The board gave their consent to allow employees this option.

Jan gave a progress report concerning Capitol Appraisal Group.

She reported Mary Scudday had filed for the Family Medical Leave Act. She will be out for a few weeks due to health issues.

Jan then presented the board with a working copy of the 2014 proposed budget for their review before the June meeting.

Dr. Kincaid heard a motion made by Mr. Jeff Kilburn to adjourn the meeting at 1:45 PM with a second from Mr. Alan Brison. Motion carried 4-0.



Dr. Dan Kincaid, Chairman



Mr. Alan Brison, Secretary