

CAMP CENTRAL APPRAISAL DISTRICT

143 Quitman St.
Pittsburg, TX 75686

MINUTES

The Board of Directors for Camp Central Appraisal District met in a regular meeting Thursday, December 17, 2015 at 12:15 PM in the board meeting room of the Appraisal District office located at 143 Quitman Street, Pittsburg, Texas.

Members present: Dr. Dan Kincaid, Chairman
 Alan Brison, Secretary
 Ms. Gale Burns
 Mr. Fred Cook
 Mr. Jeff Kilburn
 Chief Appraiser Tinsley

Members absent: None

Visitors Present: Kevin Chester, Jim Lambeth, Patrick Woods and Barbara Hill with Linebarger Law Firm

Dr. Kincaid called the meeting to order at 12:25 PM and Mr. Alan Brison opened the meeting with prayer.

Dr. Kincaid entertained questions or comments concerning the minutes from previous meeting. Mr. Jeff Kilburn made a motion to approve the minutes, seconded by Ms. Gale Burns. Motion carried 5-0.

Dr. Kincaid asked for questions or comments concerning the monthly disbursements. Ms. Gale Burns made a motion to approve the disbursements and Mr. Jeff Kilburn seconded the motion. Motion carried 5-0.

Dr. Kincaid asked for questions or comments concerning the 2016 Holiday Schedule. Mr. Fred Cook made a motion to approve the 2016 Holiday Schedule for the Appraisal District, seconded by Ms. Gale Burns. Motion carried 5-0.

Dr. Kincaid called for an Executive Session at 12:27 PM in accordance with Section 551.074 Texas Government Code-Personnel Matters.

Dr. Kincaid opened the meeting again at 12:37 PM.

At this time Dr. Kincaid asked for any action resulting from Executive Session. Mr. Fred Cook made a motion to accept Chief Appraiser Tinsley's recommendations on 2016 salaries, seconded by Mr. Alan Brison. Motion carried 5-0.

Dr. Kincaid asked for questions or comments concerning the 2016 contract with BIS Consulting. A motion was made by Mr. Alan Brison to approve the contract with BIS Consulting for GIS Interactive Map, GIS maintenance, IT maintenance, IT onsite/offsite backups, Property search, Online appeals, website hosting and email hosting, seconded by Mr. Jeff Kilburn. Motion carried 5-0.

Dr. Kincaid asked for questions or comments concerning the 2016-2017 contract with Capitol Appraisal Group. Ms. Gale Burns made a motion to approve the contract with Capitol Appraisal Group for the appraisal and valuation of oil and gas leases, communication properties, public utilities and industrial properties, seconded by Mr. Fred Cook. Motion carried 5-0.

Jan reported on the month's collections as well as the year to date collections.

There were no public comments.

Jan reported on taxpayer communications. A letter was received from Woodland Harbor HOA for dues owed to the HOA on lots held in Camp County Trustee. These are lots that were struck off at prior tax sales. Patrick Woods, attorney with Linebarger Law Firm, wrote the HOA a letter explaining the law covering entities from such fees.

She reported on the GIS mapping update.

She reported the security equipment with Secure Tech and ADT is installed and working fine.

She reported receiving a resolution from Camp County appointing Steve Lindley to the Board of Directors for the 2016-2017 term for Place 4. Ms. Gale Burns, Camp County Tax A/C will serve as a non-voting member starting January 1, 2016.

Jan gave the BOD the quarterly supplemental report.

Dr. Kincaid heard a motion to adjourn by Mr. Jeff Kilburn with a second from Mr. Alan Brison. The motion carried 5-0 and the meeting was adjourned at 1:03 PM.



Dan Kincaid, Chairman



Alan Brison, Secretary